

# APPLICATION TO JOIN CA

(If you are a student older than 30 years, please contact us 3314 9045). Please read the back of the form.

CPR-no. [ ]

PLEASE USE CAPITAL LETTERS

I wish to apply for a free student membership	<input type="checkbox"/>
I wish to apply as a graduate due to completion of my education within the next three months and <b>do not</b> expect to do further studies	<input type="checkbox"/>

Name	Tel.
Address	Zip code
Town/city	E-mail

Place of study	
Name of education (eg. MSc.xxxx)	
Education starts (dd/mm/yy)	Education ends (dd/mm/yy)
I would like to make use of my new graduate privileges when I have completed my education (This means that you are entitled to unemployment benefits if you are unemployed)	<input type="checkbox"/> Yes <input type="checkbox"/> No

Were you resident in Denmark when you began your study?	<input type="checkbox"/> Yes <input type="checkbox"/> No
---	--

I expect an income <b>less</b> than 217.360 DKK (2016 figures) from SU, work, scholarships etc. next year?	<input type="checkbox"/> Yes <input type="checkbox"/> No
--	--

I am a member of an unemployment insurance fund and I would like to transfer my rights If yes, which?.....	<input type="checkbox"/> Yes <input type="checkbox"/> No
I have previously been a member of an unemployment insurance fund If yes, which?.....	<input type="checkbox"/> Yes <input type="checkbox"/> No

I solemnly declare that the information is correct, cf. s. 86 (1) and (2) of the Danish Unemployment Insurance Act. (See the back of the form)	
Date	Signature

<b>Only to be filled in, if you are not a Danish citizen</b>	
I have permanent residence and work permit in Denmark In which country are you a citizen? .....	<input type="checkbox"/> Yes <input type="checkbox"/> No
I solemnly declare that the information is correct, cf. s. 86 (1) and (2) of the Danish Unemployment Insurance Act.	
Date	Signature



# GUIDANCE

## Graduation privileges

When you pass your final exam you must send an email to [ca@ca.dk](mailto:ca@ca.dk) and confirm the date of ended education and inform CA that you would like to make use of your graduation privileges.

Graduation privileges entitle you to benefits as a full-time insured graduate the day after you finish your education. It is required that you have been a member of the unemployment insurance fund for at least one year. If you do not meet this requirement, you will be entitled to unemployment benefits one month after the completion of your education. To receive unemployment benefits you must register at [www.jobnet.dk](http://www.jobnet.dk) (Jobcenter) the day after you complete your education.

## Overview of unemployment insurance funds' prices, services and more

You can see an overview of all unemployment insurance funds' prices (administration fees), services and more at [www.ca.dk/benchmark](http://www.ca.dk/benchmark).

## Start and end dates for education

The 'start date' means when you started your current education. The 'end date' means when all study activity has ceased.

## Completion of studies

The day you turn 30, you will automatically be registered the retirement scheme. If you do not want pay to retirement, you must unsubscribe.

## Part-time or full-time insurance

When you join CA you are automatically enrolled as full-time insured. If you want to be enrolled as part-time insured please contact us.

## Citizenship

If you are not a Danish citizen, the question of whether you hold a residence and work permit can affect your eligibility for unemployment benefit. If you do not hold Danish citizenship, you must therefore state whether you have a permanent Danish residence and work permit.

## Exemption from membership fee

When you apply for admission as free

student member you also apply for quota exemption. According to applicable laws, we give you for one year at a time – no more than five years in total. You must apply to extend your exemption once a year as long as you study. However, it is very easy to apply for renewal. Simply complete an application form on the quota exemption. If you keep us updated with your current e-mail address, we will send a reminder when it's time to apply for an extension. When you turn 30, you must submit a new application. When you are over 30, there are significantly tougher requirements that you must satisfy in order for us to give you quota exemption.

## Switching a-kasse

If you are already a member of an a-kasse, and you are doing a course of study relevant to a business or commercial career lasting not less than 18 months/three semesters, you can choose between having your current status or switching to another a-kasse with your 'existing rights'.

## Signature

Please remember to date and sign the form. You must also be aware that you are signing and solemnly declaring that the information is correct. If information is later found to be false, it can mean that you have to repay the amount of benefit, etc., and you lose your rights. This is stated in sections 86 (1) and 87 (1) and (2) of the Danish Unemployment Insurance Act.

## Verifying information

The information you provide in this form may be verified. This may be done, for example, by checking it against information from employers and authorities. Verification can also be done by comparing information in databases.

## Under the Danish Data Protection Act we have to tell you that:

we can request information from your employer to clarify your rights and obligations, we keep a record of the information you give us, you are entitled to know what information we have recorded about you, and you can request corrections to be made if the information is wrong.

## Extracts from the Danish Unemployment Insurance Act.

### Section 86 (1)

A member who receives benefits or other payments from the unemployment insurance fund without being entitled to such benefits/payments shall repay the amount received if the member has given the fund incorrect information or has failed to provide information of circumstances affecting the member's right to payments or if the member has otherwise been aware or should have been aware that he/she was not entitled to receive such payments. The above provision shall not apply to any payments received under the Danish Vocational Adult and In service Education (Participation) Act.

### Section 87 (1)

If a member has been guilty of fraud or attempted fraud in relation to the unemployment insurance fund, the director of the Danish National Directorate of Labour can rule that the member shall be subject to quarantine for an effective period not exceeding 962 hours.

If, however, the amount paid out or sought paid out without entitlement is equal to less than five times the highest daily rate of benefit for one week, cf. s. 47, any ruling shall be made by the unemployment insurance fund. If the member has been subject to sanction for fraud, the director can rule that membership of the unemployment insurance fund shall be withdrawn if the latest offence is committed less than five years after the first administrative ruling in the earlier matter. A member who is expelled from the unemployment insurance fund can be readmitted as a new member.

### Section 87 (2)

If a member has been guilty of another offence in relation to the unemployment insurance fund, the fund can rule that the member shall be subject to quarantine for an effective period not exceeding 37 hours.



CAREER DEVELOPMENT  
AND UNEMPLOYMENT INSURANCE  
FOR BUSINESS PROFESSIONALS

CA GENTOFTE  
Smakkedalen 2  
2820 Gentofte  
[ca@ca.dk](mailto:ca@ca.dk)  
[www.ca.dk](http://www.ca.dk)

IF YOU ARE IN DOUBT,  
PLEASE VISIT [CA.DK](http://CA.DK)  
OR CALL US  
**TEL. 3314 9045**